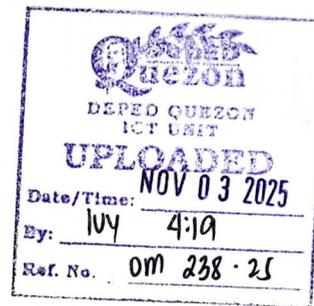




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



30 October 2025

OFFICE MEMORANDUM
OM No. 238, s. 2025

**SBFP FACE-TO-FACE CONFERENCE AND PROGRESS MONITORING OF DIVISION
SBFP TWG: ADVANCING PROGRAM IMPACT THROUGH ON-GROUND
INSIGHTS FOR SY 2025-2026 (3RD MEETING)**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
School Health Personnel
All Others Concerned

In reference to AR-2025-D6125-00101 titled **“School-Based Feeding Program (SBFP) Face-to-Face Conference and Progress Monitoring of Division SBFP TWG: Advancing Program Impact through On-ground Insights for SY 2025-2026,”** the Schools Division Office of Quezon announces the conduct of the Division SBFP Technical Working Group’s (TWG) 3rd Onsite Meeting on November 7, 2025, at the Library Hub, SDO Talipan, Pagbilao, Quezon.

This meeting aims to:

- provide updates on the latest SBFP Implementation for nutritious food product (NFP) and milk feeding component (MFC);
- monitor the financial status of SBFP, emphasizing the payment to the supplier and the submission of liquidation reports;
- provide technical assistance on the issues and concerns encountered during the implementation; and
- conduct an inventory of other supplies and materials provided through the SBFP Program Support Fund (PSF).

Attached are the list of Division SBFP Technical Working Group and the Program Matrix for your reference.

Travel expenses relevant to this activity shall be charged against the SBFP Program Support Fund, subject to the existing accounting and auditing rules and regulations.

Immediate dissemination of and compliance with this Memorandum are highly desired to ensure the full participation and preparation of all concerned.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

shs/mtma/10/30/2025
DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
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Program Matrix
November 7, 2025

TIME	ACTIVITIES	
8:00 am	Attendance/Registration	
8:30 am	Preliminaries • Prayer	Video Presentation
8:33 am	Welcome Remarks	Juanito A. Merle, EdD Chief of the School Governance & Operations Division
8:40 am	Roll-Call of Participants	Ivy Grace Anne E. Lingayo COS-TA 1 (WinS)
8:45 am	Inspirational Message	Dr. Rommel C. Bautista, CESO V Schools Division Superintendent of Quezon Province
8:55 am	Objectives of the Activity Updates on the SBFP SY 2025-2026 Implementation • Nutritious Food Product (NFP) • Milk Feeding Component (MFC)	Ma. Teresita M. Abella SBFP Focal Person
9:30 am	Financial Status of SBFP • Payment of Suppliers • Submission of Liquidation Reports • SBFP Forms -link	Micaela M. Tudla COS-AS II Paullynn Daim D. Train COS-AS II
10:00 am	Issues and Concerns	CD 1 - Ruffa Anonuevo/Nipsirc John Ian Hari CD 2 - Maria Frances L. De Ocampo/Jackielyn Mae Ehora CD 3 - Sarah Jean Almeyda/Dianne Maricar L. Galang CD 4 - Maria Cerila Almonte/Karen E. Danceso MFC - Krisca Anne C. Zaracena
10:30 am	Result of Monitoring and TA Conducted	Yerdley Cheryl Inoy - COS-TA 1 Ivy Grace Anne E. Lingayo - COS-TA 1 Daimler Ace S. Alutang - COS-TA 1
11:00 am	Inventory of Other Supplies and Materials	Ma. Teresita M. Abella SBFP Focal
11:30 am	Way Forward Closing Program	Marie Antoinette A. Tesalona, MD Division Medical Officer III

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List of Participants
Division SBFP Technical Working Committee

No.	Name	Position/Designation
1	Rommel C. Bautista, CESO V	Schools Division Superintendent Chairperson
2	Roselyn Q. Golfo, PhD	ASDS Co-Chairperson
3	Lorena S. Walangsumbat, EdD	ASDS Co-Chairperson
4	Aris S. Barrago, PhD	ASDS Co-Chairperson
5	Juanito A. Merle, EdD	SGOD Chief Member
6	Marie Antoinette A. Tesalona, MD	Medical Officer III Member
7	Catherine A. Pureza	Budget Officer III Planning Team
8	Sherelyn Pardilla	Planning Officer Planning Team
9	Edmundo R. Marin, Jr.	Accountant III
10	Maricel Fortaleza	Bookkeeper-in-Charge of SBFP
11	Maylene Bacus	Bookkeeper-in-Charge of SBFP
12	Hilariona Coronado	Procurement Officer
13	George David Aguila	Supply Officer II
14	Ma. Teresita M. Abella	Nurse II/Division SBFP Focal Person Member
15	Krisca Anne C. Zaracena	Nurse II/Division MFC Focal Person/Alternate
16	Ruffa A. Añonuevo	1 st CD SBFP MFC Coordinator
17	Nipsirc John Ian Hari	1 st CD SBFP NFP Coordinator
18	Jackielyn Mae N. Ebor	2 nd CD SBFP MFC Coordinator
19	Maria Frances L. De Ocampo	2 nd CD SBFP NFP Coordinator
20	Sarah Jean D. Almeyda	3 rd CD SBFP MFC Coordinator
21	Dianne L. Galang	3 rd CD SBFP NFP Coordinator
22	Maria Cerila S. Almonte	4 th CD SBFP MFC Coordinator
23	Karen E. Danseco	4 th CD SBFP NFP Coordinator
24	Yerdley Cheryl B. Inoy	COS-TA I (NSP)
25	Ivy Grace Anne E. Lingayo	COS-TA I (WinS)
26	Micaela M. Tudla	COS-AS II
27	Paullynn Daim D. Train	COS-AS II
28	Francis Rainier M. De Leon	Division Nutrition/NS Focal Person/FSCO

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29	Jenny Lyn V. Barrantes	Division WinS Focal Person/Deworming
30	Dominic M. Colubong	Gulayan sa Paaralan Program

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